

IsenTech Business Solutions

IBS LogMeIn Remote Access

Please check each of your systems for the LogMeIn program. If it is already installed you will see an icon in the system tray on the bottom right-hand corner of your screen next to where the time is displayed. The icon is a blue circle with 3 white dots of varying size. When you hover over the icon with your mouse pointer it will read “LogMeIn – Enabled and Online”.

If you do not see the LogMeIn icon on the screen in the system tray please follow the following quick and easy instructions to install the IBS LogMeIn remote Access.

Once this is completed I can setup remote access to the system for any staff member. This remote access service is being provided under the center Monthly Service Agreement at no additional charge to the center.

IBS LogMeIn Remote Access Installation

To install the LogMeIn program please follow this link to the LogMeIn website. If you cannot click on the link in this email you can copy and paste it into an open Internet Explorer window.

<https://secure.logmein.com/i?!=en&c=642k8exk0o1rkkxxw46kxixkyi9eyrbvjzd5h4g2>

1) On the “Welcome to the LogMeIn Installer” screen – Please enter a description for your computer:

Enter your **center number followed by whatever description you would like** for the system (ex. 1014 – Front Desk or 565 – Sally, etc.)

2) Place a checkmark in the “I have received this link from a trusted source” box and click Continue.

3) On the “Download and Install LogMeIn” screen click on Install LogMeIn.

4) Follow the installation prompts accepting all of the default installation settings.

5) On the “Welcome to LogMeIn” screen click on “Don’t show this welcome screen again”.

6) Close the last screen by clicking on the “X” in the upper right-hand corner.

If you have any questions please let me know.

Thanks,

Steve